

Device Hub Client User Guide

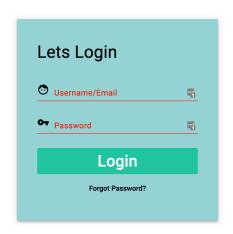
×

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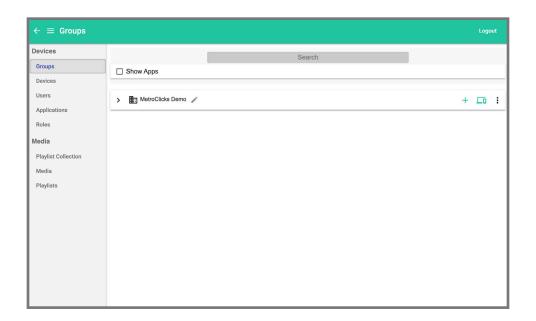
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Logging In

Head to: https://devicehub.metroclick.biz/login Enter the User/Email and Password your MetroClick contact gave to you.



Once you are logged in you will see one of two things depending on how your project is set up with MetroClick. If you are managing the rollout of devices your home screen will look something like the below image. If Metroclick is managing the rollout of devices you can skip to Viewing Devices section which is on **page 7**.



Click on the arrow next to the names to see your staging area(s).

$\leftarrow \equiv$ Groups		Logout
Devices	Search	
Groups	Show Apps	
Users	✓ 🖽 MetroClicks Demo 🖍	+ 🗔 :
Roles	V VetroClick Demo Staging	+ 🗔 :
Media	HetroClick Demo Staging NYC Area 🧳	+ 🗔 :
Playlist Collection	🚯 MetroClick Demo Staging Area Miami 🧳	+ 🗔 :
Media Playlists		
v6.3.0		

In these staging areas you will see the devices that Metroclick has prepared for you. Once you are ready to move these devices into their proper location please move on to the next section.

Creating New Areas For Your Devices

You can create new areas for devices by clicking the plus sign at the Client and Sub Client levels.



Clients have this icon.



Sub-Clients have this icon.



This icon means it is a location.

Content and apps flow through the hierarchy like this: Clients -> Sub Clients -> Location. Clients and Sub Clients are a good way to organize you network of devices while locations are a good way to show where devices are physical located. Using Clients and Sub Clients are a good way to group devices that will have the same content and/or apps running on them.

$\leftarrow \equiv$ Groups		Logout
Devices	Search	
Groups Devices	Show Apps	
Users Applications		+ 🗔 :
Roles	V VetroClick Demo Staging	View Devices
Media	MetroClick Demo Staging NYC Area	+ 🗔 :
Playlist Collection Media	MetroClick Demo Staging Miami Area 🧳	+ 🗔 :
Playlists		
v630		

Devices Groups Devices Users Applications Roles Media	Search Search Search New Group Create new group under MetroClicks Demo Group Name * Client Client	+ +	
Playlist Collection Media Playlists	Live Stores Sub-client Select Role * Manager Discard Save		

Rules

- Here are the things that can be added at each level
- · Clients can have Clients, Sub Clients, Locations and Devices below it
- Sub Clients can have Locations and Devices below it
- Locations can only have Devices below it

$\leftarrow \equiv$ Groups			Logo	
Devices	Search			
Groups	Show Apps			- 1
Devices				
Users	✓ ➡ MetroClicks Demo 🇪	+	LD	:
Applications	> 🔮 MetroCilick Demo Staging 🧪	+		;
Roles	00 • 10 Im 8:	-	LU	-
Media	Live Stores 🧪	+	LD	:
Playlist Collection				
Media				
Playlists				- 1
				- 1
				- 1
				- 1
				- 1
				- 1
v6.3.0				

$\leftarrow \equiv$ Groups		Logout
Devices Groups Devices	Search Show Apps	
Users Applications Roles Media		+ 🗔 : + 🗔 : + 🖸 :
Playlist Collection Media Playlists	MetroClick Demo Staging Miami Area M Elive Stores	+ :
	New York New York Office	+ _ :
v6.3.0		

Viewing Devices

You can view devices you have one of two ways the first way is by click the "View Devices" button when in the "Groups" tab. Viewing devices this way is helpful because it only shows what devices are under specific Client, Sub Client or Location.

$\leftarrow \equiv$ Groups		Logout
Devices	Search	
Groups	Show Apps	
Devices		
Users	V III MetroClicks Demo	+ 🗂 :
Applications Roles	V VetroClick Demo Staging	View Devices
Media	MetroClick Demo Staging NYC Area	+ 🗔 :
Playlist Collection	🔶 MetroClick Demo Staging Miami Area 🧪	+ 🗔 :
Media Playlists	V Hive Stores 🌶	+ 🗔 :
	V View York n	+ 🗔 :
	New York Office	+ 🗔 :
v6.3.0		

Here is what the devices tab will look like when you click on the "View Devices" button. If you click on this button, you can deploy apps, content and change settings to all devices below that level.

evices	MetroClicks Demo						
Groups	E MetroCli	cks Demo		Show Group Information			
Devices	1		se An App			6 augustian	
Users		Choos	se An App		ton	figuration	
Applications			Search			Show All Devices	3
Roles							
edia	Status	Machine Name	Device User	Group	Last Activity	Version	Assign
Playlist Collection		O-NUC-24	O-NUC-24	MetroClick Demo Staging Miami Area	Aug 23, 2021, 1:08 PM	V6.3.4	:
Media Playlists		O-NUC-287	O-NUC-287	MetroClick Demo Staging NYC Area	Aug 23, 2021, 1:08 PM	V6.3.3	:
ridylists		O-NUC-295	O-NUC-295	MetroClick Demo Staging NYC Area	Aug 23, 2021, 1:08 PM	V6.3.3	:
					Items per page: 10	▼ 1 - 3 of 3	< >

You can also click the devices tab on the left-hand side, this will show you all of the devices you own no matter where they are located.

\leftarrow \equiv Groups		Logout
Devices	Search	
Groups Devices	Show Apps	
Users Applications Roles	 ✓ ■ MetroClicks Demo ✓ ● MetroClick Demo Staging 	+ LO :
Media	MetroClick Demo Staging NYC Area	+ 🗔 :
Playlist Collection Media	MetroClick Demo Staging Miami Area	+ 🗅 :
Playlists	V ED Live Stores N	+ 🗔 :
	Vew York	+ 🗔 :
	New York Office	+ 🗔 :
v6.3.0		

Here is what the devices tab will look like when you click on the "View Devices" button. If you click on this button, you can deploy apps, content and change settings to all devices below that level.

≡ Devices							Logou
Devices			Search			Show All Devices	
Groups Devices	Status	Machine Name	Device User	Group	Last Activity	Version	Assign
Users Applications		O-NUC-24	O-NUC-24	MetroClick Demo Staging Miami Area	Aug 23, 2021, 1:11 PM	V6.3.4	:
Roles		O-NUC-287	O-NUC-287	MetroClick Demo Staging NYC Area	Aug 23, 2021, 1:11 PM	V6.3.3	:
Media		O-NUC-295	O-NUC-295	MetroClick Demo Staging NYC Area	Aug 23, 2021, 1:11 PM	V6.3.3	:
Playlist Collection Media Playlists					Items per page: 25	▼ 1 – 3 of 3	< >

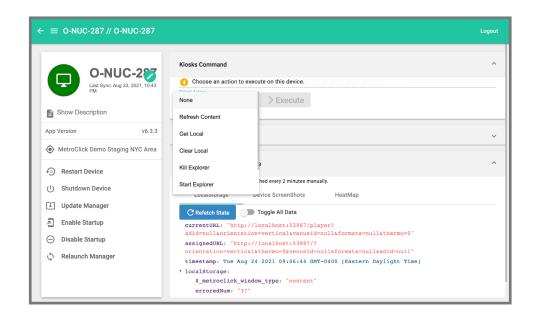
When viewing a device, whether it is on the "Devices" page or "View Devices" page. The circle under the status column indicates if the device is offline (circle is red) or online (circle is green). Just because the device is online does not guarantee content is playing and just because a device a is offline does not guarantee there is no content playing. This status only reflects if the device is checking into our system. If you are having issues with a device, please refer to our troubleshooting documentation or reach out to your MetroClick contact When clicking on a specific device it will bring you to this page:

$\leftarrow \equiv$ 0-NUC-287 // 0-NUC-287		Logout
CO-NUC-2 Last Sync: Aug 23, 2021, 10:43	Klosks Command O Choose an action to execute on this device. Select Action Y Execute	^
App Version v6.3.3	Kiosk Configuration	~
 MetroClick Demo Staging NYC Area Restart Device Shutdown Device Update Manager Enable Startup Disable Startup Relaunch Manager 	Browser Storage Current State Device Screenshot can be only fetched every 2 minutes manually. LocalStorage Device ScreenShots HeatMap C Refetch State Toggle All Data currentURL: "http://localhoat:53987/player? adid=mulleorientation=verticalevenueld=mull&formats=mull&thermo=0" assignedURL: "http://localhoat:53987/player? orientation=verticalektermo=0%venueld=mull&formats=mull&adid=mull" timestamp: Tue Aug 24 2021 09:06:144 GMT=0400 (Eastern Daylight Time) toal8torage: s_metroolick_window_type: "content" erroredNum: "37"	~

The top left corner will show you information about the device while the buttons on the left column will help you remotely control this device. The commands on the left column do the following actions:

- **Restart Device:** Remotely reboots the media player, this may help resolve any issues you are having with a device
- **Shutdown Device:** This will remotely power down the device but be careful, if you remotely turn it off it cannot be turned back on remotely
- Update Manager: This will look for the latest version of our software and update if needed
- Enable Startup: If for whatever reason our software is not starting when the device is turned on, they should click this button. You will know our software is not starting if the screen is stuck on a basic Windows screen.
- **Disable Startup:** If we need to restart the device but not immediately enter our software. This will likely only be done by our techs for debugging/maintenance purposes.
- **Relaunch Manager:** We might do this in order to make sure that any changes we made go into effect. Likely won't be used that often. When adjusting remotely, via Splashtop, we might use this to make sure that everything is working correctly.

There are other commands you can run which are in the Kiosks Command section,

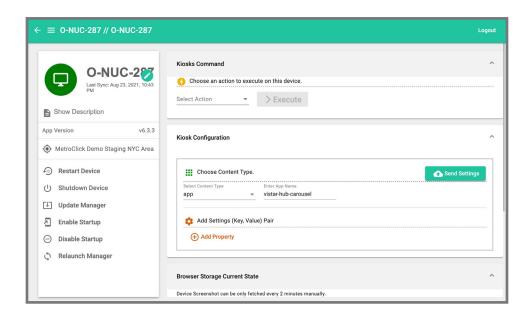


The commands in the "Kiosk Command" section of the page do the following actions:

- **Refresh Content:** This will force the kiosk to refresh any content that is deployed to the kiosk, this can be useful when deploying content but is not necessary
- **Get Local:** To check what the device has set as the configuration (app assigned and configs for said app)
- Clear Local: Anytime that we need to do a full clear of the local settings. Might be used when we use Kiosk Configuration and want to clear that config and go back to the assigned app
- Kill Explorer: If windows explorer is active on the device and we want to kill it and go back to our software
- Start Explorer: Ideally this would only be used by MetroClick Team members or under very specific situations, due to safety concerns.

Once you have selected the action you would like to do click the "Execute" button to send the command.

The "Kiosk Configuration" tab will allow you to quickly test an app or configuration without assigning a new app. Might also be used to load a specific URL on a one time basis.



Once you have selected the settings you would like to update click the "Send Settings" button to send the settings to the device.

The "Browser Storage Current State" will allow you to do the following:

- If there is a discrepancy between what we think should be on the screen and what is being seen. We can use the LocalStorage option to see what the device currently has set (not necessarily what the configuration is)
- Screenshot can quickly show us what is currently being shown on the device
- Heat map would do something like a screenshot but for the thermal sensor

Moving Devices

You can move devices from either the "View Devices" button or the "Devices" button on the left-hand side. To do so click on the three dots under the assign column, then click move.

\equiv Devices							Logout
Devices	MetroClicks Demo						
Groups	🗈 MetroCli	cks Demo		Show Group Information			
Devices		Choo	se An App		tt Conf	iguration	
Users			se on opp			Igulation	
Applications			Search			Show All Devi	ces
Roles							
Media	Status	Machine Name	Device User	Group	Last Activity	Version	Assign
Playlist Collection		O-NUC-24	O-NUC-24	MetroClick Demo Staging Miami Area	Aug 23, 2021, 1:57 PM	V6.3.4	:
Media Playlists		O-NUC-287	O-NUC-287	MetroClick Demo Staging NYC Area	Aug 23, 2021, 1:57 PM	V6.3.3	Move
		O-NUC-295	O-NUC-295	MetroClick Demo Staging NYC Area	Aug 23, 2021, 1:57 PM	V6.3.3	:
					Items per page: 10	▼ 1 - 3 of 3	< >
v6.3.0							

Once you click move you can then select where you would like to place the device.

■ Devices				
Devices Groups Devices Users Applications	Assign Device Select Client/Group from the list below Group Name App Name	Number of Devices 1	All Devices	^
Roles Media Playlist Collection Media Playlists	MetroClick Demo Staging NYC Area (* Matroclick Demo Staging) MetroClick Demo Staging Miami Area (* Matroclick Demo Staging) Live Stores (* Matroclicks Demo) New York (* Live Stores) New York Office (* New York)	misa-01	1 – 3 of 3	Assign
v6.3.0		Cancel Assign		

Then you click Assign to officially move the device.

≡ Devices		
Devices Groups Devices Users Applications Roles	Assign Device Select Client/Group from the list below Group Name New York Office Number of Devices 1	All Devices
Media Playlist Collection Media Playlists	Device Name Version Path O-NUC-24//o-nuc-24 v6.3.4 >genesis>mtol-01>mrlk-02>mlmi-01>misa-01	Assign E E
v6 2 0	Cancel Assign	1-3of3 < >

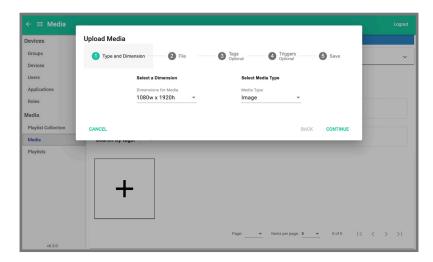
Uploading Content

Click on the "Media" button on the left-hand side of the screen which will bring you to this page.

\leftarrow \equiv Media		Logout
Devices Groups	Manage Media	
Devices Users	Please select a group	~
Applications Roles	1080w x 1920h * Image *	
Media Playlist Collection	Search by name	
Media Playlists	Search by tags: Tags	
	Search by tags: Tags	
	► +	
v6.3.0	Page: 1 v Items per page: 5 v 0 of 0 1 < < >	Ы

The select a group drop down allows you to determine what part of your hierarchy this piece of content will be available for.

- These boxes allow you to search for specific piece of content that has already been uploaded via it's orientation, name or tags
- The plus sign allows you to upload content, once you click the plus sign you will be brought to this page



The "Select a Dimension" drop down is how you determine if you are uploading portrait or landscape content. Portrait content will be 1080w x 1920h and landscape will 1920w x 1080w. The "Select Media Type" dropdown allows you select the media type, either an image or video can be uploaded here. Once you select you option then select continue.

$\leftarrow \equiv$ Media	Logou	
Devices	Upload Media	
Groups	7 Type and Dimension 2 File 3 Tags optional 5 Save	
Devices		-1
Users	Please select an image that matches the selected dimensions of	
Applications	1920 width and 1080 height.	
Roles	Image Name	
Media	imgonline-com-ua-resize-	
Playlist Collection	Width: 1920 pixels, Height: 1080 pixels	
Media		
Playlists		
	D É M Ó	
	DAUK CUNTINUE SUBMIT	
	Page: \checkmark Items per page: $\underline{s} \checkmark$ 0 of 0 $ \langle \langle \rangle \rangle $	
v6.3.0		

Here you can select the file you would like to upload. You can also edit the name you would like for the media to have so it is easier to find in the future.

$\leftarrow \equiv$ Media	Logout
Devices	Upload Media
Groups	7 Type and Dimension 2 File 3 Tags 6 Optional 5 Save
Devices	
Users	Please select an image that matches the selected dimensions of
Applications	1920 width and 1080 height.
Roles	Image Name
Media	Demo 1 Choose Image File
Playlist Collection	Width : 1920 pixels, Height : 1080 pixels
Media	
Playlists	
	DEMO
	CANCEL BACK CONTINUE SUBMIT
2.0	
	Page: Items per page: 5 ▼ 0 of 0 < < > >
v6.3.0	

From here you can either submit (upload) the content or you can continue to add tags. Adding tags will make it easier to find content as your media library grows.

$\leftarrow \equiv$ Media		
Devices	Upload Media	
Groups Devices	Type and Dimension Pile G Tags Optional Triggers Searchable Tags	~
Users		
Applications Roles		
Media	CANCEL BACK CONTINUE SUBMIT	
Playlist Collection		
Media	Search by tags: Tags	
Playlists	+	
v6.3.0	Page: <u>▼</u> Items per page: <u>5</u> ▼ 0 of 0 < < >	

You can add tags by typing on the line, pressing enter when finished with the tag. You can enter multiple tags at once. From here you can either submit (upload) the content or you can continue to add triggers. To currently add triggers you will need to reach out to your MetroClick contact.

$\leftarrow \equiv$ Media							Logout
Devices	Upload Media						
Groups	Type and Dimer	ision	🕜 File	Optional 4	Triggers	5 Save	~
Devices							
Users							
Applications		Link *					
Roles							
Media			Link Truck				
Playlist Collection			Link Type * 🔹 👻	Trigger Type * 🔻			
Media							
Playlists			Action Type * 👻	Delivery Type * 👻			
					(+) Ad	ld Trigger	
	CANCEL				BACK	SUBMIT	
v6.3.0				Page: 📉 Iten	ns per page: 5 💌	0 of 0 <	: < > >

Once you have added the triggers you would like you can now submit and upload your content. Your content will look like this if done correctly.

$\leftarrow \equiv$ Media		Logout
Devices	manage meana	
Groups Devices	Group Selected: MetroClicks Demo	~
Users Applications	1920w x 1080h * Image *	
Roles Media Playlist Collection	Search by name: Name	
Media	Search by tags: Tags	
Playlists		
v6.3.0	Page: Items per page: 1 − 1 of 1 < >	>

You can now also search by tags and name if you would like.

\leftarrow \equiv Media		Logout
Devices		
Groups Devices	Group Selected: MetroClicks Demo	~
Users Applications	1920w x 1080h • Image •	
Roles Media	Search by name: Name	
Playlist Collection	Search by tags: Tags	$\overline{}$
Media Playlists	Search by tags:	×
v6.3.0	Page: <u>▼</u> Items per page: <u>5</u> ▼ 1−1 of 1 < < >	×

Creating Apps

Creating Apps can be used for two reasons. The first use case is to display websites on your screen, instructions for that will be below. The second use case is integrating external apps that have already been created with our platform, for now please reach out to your MetroClick contact for support with this. To create an app that will display a website start by clicking the "Applications" tab on the left-hand side.

$\leftarrow \equiv$ Groups			Logo	
Devices	Search			
Groups	Show Apps			
Devices				_
Users	V HetroClicks Demo	+	LD	:
Applications Roles	> • MetroClick Demo Staging 💉	÷	LD	:
Media	> 🏥 Live Stores 🎤	+	Гī	:
Playlist Collection				-
Media				
Playlists				
v6.3.0				

Then click "Create App Schema" in the top right corner.

$\leftarrow \equiv$ Applications		Logout
Devices Groups	Application Schema	Create App Schema
Devices		
Users		
Applications Roles		
Media		
Playlist Collection		
Media		
Playlists		
v6.3.0		

On this page you will select the group this app will be visible at, set the app name, select the app type and set the app URL. For website apps select the "remote" option.

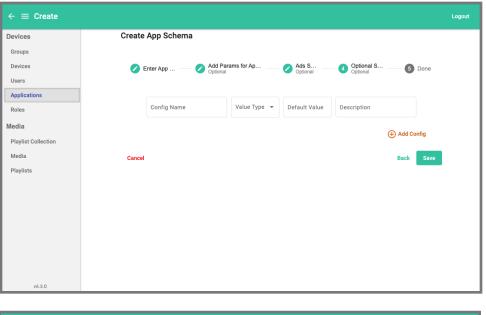
$\leftarrow \equiv$ Create		Logout
Devices	Create App Schema	
Groups		
Devices	1 Enter App 2 Add Params for Ap 3 Ads S Optional S 5 Done	
Users		
Applications	Select Group *	
Roles		
Media	App Name *	
Playlist Collection		
Media	Арр Туре 👻	
Playlists		
	Url *	
	Cancel Back Next	
v6.3.0		

\leftarrow \equiv Create		Logout
Devices	Create App Schema	
Groups		
Devices	1 Enter App 2 Add Params for Ap 3 Ads S 4 Optional S 5 Done	
Users	Select Group *	
Applications	MetroClicks Demo	
Roles	App Name *	
Media	MetroClick Website	
Playlist Collection	App Type	
Media	remote	
Playlists	r Ud *	
	https://www.metroclick.com/	
	Cancel Back Next	
v6.3.0		

Click next and skip the next three steps, these steps are only used when integrating an external apps. Then click "Save" to save the app.

$\leftarrow \equiv$ Create						Logout
Devices	Create App Sche	ema				
Groups						
Devices	Enter App	Add Params for Ap Optional	Ads S Optional	Optional S	5 Done	
Users	•	Optional	Optional	Optional	•	
Applications						
Roles		Param Name	Value Type 👻	Required		
Media						
Playlist Collection				(+) A	dd Params	
Media						
Playlists	Cancel			l	Back Next	
v6.3.0						

$\leftarrow \equiv$ Create					Logout
Devices	Create App Schema				
Groups					
Devices	💋 Enter App 🥢 💋	Add Params for Ap	Ads S Optional Optional	al S 5 Done	
Users					
Applications					
Roles	Ad Space 1	Width in Pixel	Height in Pixel	Required	
Media		Enter only numbers	Enter only numbers	0.000	
Playlist Collection				Add Ad Space	
Media	Cancel			Back Next	
Playlists					
v6.3.0					



$\leftarrow \equiv$ Applications				Logout
Devices Groups	Application Schema			Create App Schema
Devices Users	Name	App Owner	Type Url	Delete
Applications Roles	metroclick website	MetroClicks Demo	Mttps://www.metroclick.com/	T
edia				
laylist Collection				
ledia laylists				
v6.3.0				

Now your app is ready to deploy.

Creating Playlists

To create a playlist, start by going to the "Playlist" tab then click the "Create Playlist" button in the top right corner.

$\leftarrow \equiv$ Playlists		Logout
Devices Groups	Playlists	Create Playlist
Devices Users Applications	Please select a group Filter by Resolution 1080w x 1920h Sort by: Date Name	~
Roles Media Playlist Collection	Search by name: Name	
Media Playlists	Search by tags: Tags	
v6.3.0		

$\leftarrow \equiv$ Create		Logout
Devices Groups	Create Playlists	: View Playlists
Devices Users	Please select a group	~
Applications Roles	Choose Playlist Resolution 1080w x 1920h Playlist Name *	Save Playlist
Media Playlist Collection	Searchable Tags	
Media		
Playlists	Playlist Total Time : 0	
	+	
v6.3.0		

Start by selecting what group this playlist will be available for.

$\leftarrow \equiv$ Create		Logout
Devices Groups	Create Playlists	:≡ View Playlists
Devices Users	Please select a group	^
Applications	✓	Select
Roles Media	> O MetroClick Demo Staging : mlmi-01	Select
Playlist Collection	> Itive Stores : Ivso-04	Select
Media Playlists	Playlist Total Time : 0	
v6.3.0		

Then choose the playlist orientation, name and add any tags that may be useful in the future when deploying this playlist. You can add tags by typing on the "Searchable Tags" line, pressing enter when finished with the tag. You can enter multiple tags at once.

$\leftarrow \equiv$ Create		Logout
Devices Groups	Create Playlists	:≡ View Playlists
Devices Users	Group Selected: MetroClicks Demo	~
Applications Roles	Choose Playlist Resolution Playlist Name * 1920w x 1080h	Save Playlist
Media Playlist Collection Media	Searchable Tags Tag 1 🛞	
Playlists	Playlist Total Time : 0	
	+	
v6.3.0		

Once that is set up click the plus button to select what media will be on this playlist. You can search for specific pieces of media by their name or tags. You can also add media directly here by clicking the "Add Media" button. Follow the steps in the Uploading Content section (starts on page 13) if you have questions for how it works. Once you select the media you would like to have in this playlist click "Confirm" to continue.

$\leftarrow \equiv \text{Create}$		Logout
Devices	Organization : MetroClicks Demo	
Groups	Resolution : 1920w x 1080h	i≡ View Playlists
Devices	Please select the media you want to add to the playlist.	~
Users	Add Media	
Applications	Name	Save Playlist
Roles	Filter by name: Demo	
Media	Tags	
Playlist Collection	Filter by tags: Tag 1 😒 X	
Media		
Playlists		
	Page: 1	
v6.3.0	CANCEL CONFIRM	

Once you have added the media to the playlist you can click on the image icon, clicking on it will allow you to either edit the display time (static images only), rearrange the order that the images/video are displayed in and/or remove the media from the playlist if you want. The default display time for static images is 10 seconds, videos will automatically play for as long the video is.

$\leftarrow \equiv$ Create		Logout
Devices Groups	Create Playlists	i≡ View Playlists
Devices Users	Group Selected: MetroClicks Demo	~
Applications	Choose Playlist Resolution Playlist Name * 1920w x 1080h ▼ Demo Playlist 1	Save Playlist
Media Playlist Collection Media	Searchable Tags Tag 1 🛞	
Playlists v6.3.0	Playlist Total Time : 30	Clear Playlist

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← ≡ Create		Logo
Devices	Create Playlists	:≡ View Playlists
Groups		
Users	Group Selected: MetroClicks Demo	
Applications	Choose Playlist Resolution Playlist Name *	
Roles	1920w x 1080h - Demo Playlist 1	Save Playlist
Media	Searchable Tags	
Playlist Collection	Tag 1 🕲	
Media		
Playlists		
	Playlist Total Time : 26	Clear Playlist
	DEM	
v6.3.0		

- Use this box to change the display time for static images only
- Use these arrows to rearrange the order in which the media is displayed
- → Use this X to remove the media from the playlist
- Once you have moved and/or changed the display time to what you want click image icon again to save the changes
- Once you are satisfied with your playlist click "Save Playlist" to save the playlist

You can also create playlists of playlist, to do so click on the "Playlist Collection" tab.

$\leftarrow \equiv$ Playlists		Logout
Devices Groups	Playlists	K Create Playlist
Devices Users Applications Roles	Group Selected: MetroClicks Demo Filter by Resolution 1920w x 1080h Sort by: Date Name	~
Media Playlist Collection Media Playlists	Search by tags: Tags	
		View Playlist
v6.3.0		

Then click "Create Playlist Collection"; then select where you would like for the playlist collection to be available, what the name of the playlist collection will be and the orientation on this playlist. Once that is set, click next.

levices	Playlist Collection Lists			≡+ Create Playlist Collection
Groups				
Devices Users	Name	Organizaiton	number of Slots	Assign
Applications	Demo Playlist 1	MetroClicks Demo	30	
Roles ledia	Demo - Vertical	MetroClicks Demo	30	
Playlist Collection	Demo - Vertical 2	MetroClicks Demo	20	
Media				
Playlists				

$\leftarrow \equiv$ Playlist-Col	lection		
Devices Groups Devices Users Applications Roles Media Playlist Collection Media Playlists	Playlist Name Demo Demo	Create Playlist Collections Playlist Configuration Add Playlists Select Group* MetroClicks Demo Playlist Collection Name Playlist Collection Name Playlist Collection Demo Select Dimension* DBowx 1920h D Stots is optional, only specify to limit playlist length	E Create Playlist Collection Aasign
v6.3.0			

Then select the vendor, "MetroClick" and the first playlist you would like to add. Then click "Add Playlist" and repeat the steps as many times as necessary. Once everything has been selected press "Save".

$\leftarrow \equiv$ Playlist-Colle	ection				
Devices Groups	Playlist Col	llection Lists			≡ + Create Playlist Collection
Devices Users	Name				Assign
Applications	Demo	Create Playlist Collections			Ø
Roles Media	Demo	Playlist Configuration	Add Playlists 3 S	ave	Ø
Playlist Collection	Demo			_	
Media Playlists		Vendor	-		
1 Mynoto					
		Discard	Back	Save	
v6.3.0					

← ≡ Playlist-Collec	tion	
Devices Groups Devices Users Applications Roles Media Playlist Collection Media	Playlist Create Playlist Collections Name	Logout I → Create Playlist Collection Assign I ↓ I ↓ I ↓ I ↓ I ↓ I ↓ I ↓ I ↓
Playlists v6.3.0	Playlist * Demo - Vertical ✓ Edit Playlist	

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metr**O**click... **Device Hub Client User Guide**

$\leftarrow \equiv$ Playlist-Colle									
Devices Groups	Playlist C	ollection Lists							=+ Create Playlist Collection
Devices Users	Name	Create Playlis	t Collections						Assign
Applications	Demo	🖉 Playlist Co	nfiguration	2	Add Play	lists	3 Save		
Roles Media	Demo	Vendor	Playlist	Slots	Locked	Time Per Slot	Remove		Ø
Playlist Collection	Demo	Metroclick	Demo - Vertical	30	false	1	8		
Media									
Playlists		Vendor					•		
		Discard	_				Back Sav	re	
v6.3.0									

$\leftarrow \equiv$ Playlist-Colle	ction		Logout
Devices Groups	Playlist	Create Playlist Collections	=+ Create Playlist Collection
Devices Users	Name	Playlist Configuration 2 Add Playlists 3 Save	Assign
Applications	Demo	Vendor Playlist Slots Locked Time Per Slot Remove	
Roles	Demo	Metroclick Demo - Vertical 30 false 1	Z
Media Playlist Collection Media Playlists	Demo	Vendor Metroclick Playlist* Demo - Vertical 2 Center Content of the second	
v6.3.0			

Deploying Playlists

You can deploy Playlists one of two ways, you can either deploy it from the "Playlist" tab or the "Playlist Collection" tab.

From the "Playlist Tab" select the playlist you would like to deploy. From this page you can also search for specific playlist by orientation, name or tags. Once you find the playlist you would like to deploy click on "View Playlist" then "Assign."

$\leftarrow \equiv$ Playlists		Logout
Devices	Playlists	Create Playlist
Groups Devices	Group Selected: MetroClicks Demo	~
Users	Filter by Resolution 1080w x 1920h •	
Roles Media	Search by name:	
Playlist Collection Media	Search by tags: Tags	
Playlists		
	Name: Demo - Vertical 2	View Playlist
	Name: Demo - Vertical	View Playlist
	Page: 1 ▼ Items per page: 5 ▼ 1 - 2 of 2	< < > >
v6.3.0		

$\leftarrow \equiv$ Playlists	Logout
Devices Groups	Playlists Create Playlist
Devices Users	Group Selected: MetroClicks Demo 🗸
Applications	Filter by Resolution Sort by: Date Name
Roles Media	Name Search by name: Demo
Playlist Collection Media	Search by tags: Tags
Playlists	
	Name: Demo - Vertical 2 View Playlist
	Assign Copy Edit Delete
v6.3.0	

Select "Ad-Zone" "Zone – 1" at the top, once you select "Zone – 1" the square outline will change from dotted to solid. This shows where the playlist can be deployed. Once you select where you would like to deploy the playlist select "Assign Collection" and you should get confirmation that your playlist was deployed.

\leftarrow \equiv Assign		Logout
Devices	Search	Assign Collection
Groups		
Devices	Select Ad Zone: Ad-Zone	
Users		
Applications	✓ 🔝 🏥 MetroClicks Demo 0	
Roles	> III V MetroClick Demo Staging 1	
Media		
Playlist Collection	> 🔝 🏥 Live Stores 1	
Media		
Playlists		
v6.3.0		

\leftarrow \equiv Assign		Logout
Devices Groups Devices Users Applications Roles Media Playlist Collection Media Playlists	Select Ad Zone: Ad Zone Zone - 1 *	Assign Collection
v6.3.0		

From the "Playlist Collection" tab select the playlist you would like to deploy by clicking the assign button.

ups	Playlist Collection Lists			≡+ Create Playlist Collectio
rices	Name	Organizaiton	number of Slots	Assign
lications	Demo Playlist 1	MetroClicks Demo	30	
es	Demo - Vertical	MetroClicks Demo	30	
list Collection	Demo - Vertical 2	MetroClicks Demo	20	
dia	Playlist Collection Demo	MetroClicks Demo	30	
lists				

Select "Ad-Zone" "Zone – 1" at the top, once you select "Zone – 1" the square outline will change from dotted to solid. This shows where the playlist can be deployed. Once you select where you would like to deploy the playlist select "Assign Collection" and you should get confirmation that your playlist was deployed.

$\leftarrow \equiv 61290652f17$	f51493411f69f	Logout
Devices Groups Devices Users Applications Roles Media Playlist Collection Media Playlists	Select Ad Zone: Zone- Select Ad Zone: Zone- ✓ □ MetroClicks Demo 0 > □ MetroClick Demo Staging 1 > □ Live Stores 1	Assign Collection
v6.3.0		

Devices Groups Devices Users Applications Roles Playlist Collection	$\leftarrow \equiv 61290652f17f5$	1493411f69f	Logout
Media Playlist Collection Media	Groups Devices Users Applications	Select Ad Zone Zone - 1	Assign Collection
	Playlist Collection Media		

Deploying Apps

To deploy an app you can do it one of two ways, both ways require you starting on the groups page.

	$\leftarrow \equiv$ Groups			Logo	
	Devices	Search			
	Groups	Show Apps			
	Devices Users Applications	V III MetroClicks Demo 🖋	+ .	CT0	:
	Roles	> 🛛 MetroClick Demo Staging 🖉	+ .	C 0	:
	Media	> 🏥 Live Stores 🧪	+ .	CT0	:
	Playlist Collection Media Playlists				
	v6.3.0				
You either click	the "Vie	ew Devices" icon			

or the "More Actions" Icon

From the "More Actions" icon you will have the option to "Assign App," from this page you can select the app you would like to do deploy. Since we will only be deploying website apps you can skip past all the next steps and save the configuration. If you need to deploy an external app, please reach out to your Metroclick contact.

$\leftarrow \equiv$ Groups		Logout
Devices	Search	
Groups	Show Apps	
Devices		
Users	V III MetroClicks Demo	+ 🗔 :
Applications	> MetroClick Demo Staging	
Roles	> 9 MetroClick Demo Staging 🧪	Assign App
Media	> EI Live Stores	+2 Add User
Playlist Collection		- Remove User
Media		
Playlists		
v6.3.0		

Devices	Assign Device	
Groups	Show A	
Devices	1 Look Up App Name	
Users	→ ■ M(+ 🗔 :
Applications	> metroclick website	+ 🗔 :
Roles	https://www.metroclick.com/	1 20 .
Media	>	+ 🗔 :
Playlist Collection	2 Add Params	
Media		
Playlists	3 Ads Section	
	App Configuration	
	Saving Configuration	
	Discard Back Next	
v6.3.0		

The other way to deploy apps is through view devices button. This is a good way to deploy apps because you can see what app you will be replacing if there is already an app deployed.

Devices	MetroClicks Demo						
Groups	E MetroClic	ks Demo		Show Group Information			
Devices		Metroci	ick Website		📩 Con	figuration	
Users Applications			Search			Show All Devices	
Roles edia	Status	Machine Name	Device User	Group	Last Activity	Version	Assign
Playlist Collection Aedia		O-NUC-24	O-NUC-24	New York Office	Aug 27, 2021, 2:25 PM	V6.3.4	:
Playlists		O-NUC-287	O-NUC-287	MetroClick Demo Staging NYC Area	Aug 26, 2021, 7:48 PM	V6.3.3	:
		O-NUC-295	O-NUC-295	MetroClick Demo Staging NYC Area	Aug 27, 2021, 2:25 PM	V6.3.3	:
					Items per page: 10	▼ 1 - 3 of 3	< >
v6.3.0							

Click the three dots next to the apps name and from here you can either update the current apps configuration, remove the current app configuration or assign a new app. When assigning a new app you can select the app you would like to do deploy. Since we will only be deploying website apps you can skip past all the next steps and save the configuration. If you need to deploy an external app, please reach out to your Metroclick contact.

≡ Devices				Logout
Devices	MetroClicks Demo			
Groups	🗈 MetroClicks Demo	Show Group Infor		
Devices	Metroclick V	Vebsite	Configuration	
Users				
Applications		Update Configs	Show All Devices	
Roles		Remove App Config		
Media	Status Machine Name	Device Assign New App	Last Activity Version	Assign
Playlist Collection	O-NUC-24	O-NUC+z4 New York Unic	e Aug 27, 2021, 2:25 PM V6.3.4	:
Media Playlists	O-NUC-287	O-NUC-287 MetroClick Der NYC Area	no Staging Aug 26, 2021, 7:48 PM V6.3.3	÷
	O-NUC-295	O-NUC-295 MetroClick Der NYC Area	mo Staging Aug 27, 2021, 2:25 PM V6.3.3	:
			Items per page: 10 💌 1 - 3 of 3	< >
v6.2.0				

			Logout
Devices	MetroClicks Demo	Assign Device	
Groups	B MetroClicks	-	^
Devices	6.44	1 Look Up App Name	Configuration
Users			
Applications		metroclick website	Show All Devices
Roles		https://www.metroclick.com/	
Media	Status Ma		ty Version Assign
Playlist Collection	□ ● o-	2 Add Params	021, 2:25 PM V6.3.4
Media	0-		021, 7:48 PM V6.3.3
Playlists		3 Ads Section	
	0-		021, 2:25 PM V6.3.3
		4 App Configuration	: per page: 10 💌 1 - 3 of 3 < >
		5 Saving Configuration	
		Discard Back Next	
v6.3.0			